

TOWN OF BOGUE
Council Meeting
June 15, 2026
6:00 PM

Roll Call

Mayor O'Chat, Councilmember Cannon, Councilmember Crose, Councilmember Dale, Councilmember Parker, Councilmember Taylor, Attorney Boggs, Town Clerk, Barbara Owens.

Approval of Agenda motion _____ 2nd _____ unanimously _____

Approval of Minutes

May 14, 2026, Regular Meeting Minutes motion ____ 2nd ____ unanimously ____

Citizen Comments

Unfinished Business

New Business

- 1.) Budget amendments for FY 2025 - 2026

- 2.) Public Hearing adoption of FY 2026-2027 budget

Department Reports

Finance Officer: Mayor O'Chat
Budget Officer: Clerk Owens
Town Planner: Clerk Owens

ILA Representative: Mayor O'Chat and Councilmember Dale
Street Manager: Councilmember Taylor and Councilmember Crose
Emergency Manager: Mayor O'Chat and Clerk Owens
Town Hall Manager: Councilmember Dale
Events Manager: Councilmember Cannon and Councilmember Parker

Miscellaneous Reports/Announcements

Adjournment

Next Council Meeting

July 20, 2026

**TOWN OF BOGUE
COUNCIL MEETING
May 14, 2026**

The Town Council of Bogue met on Thursday, May 14, 2026, at the Bogue Town Hall, 121 Chimney Branch Road.

Mayor Robert O'Chat called the meeting to order at 6:00 p.m. After the Pledge of Allegiance, Councilmember Parker led the prayer.

Town Clerk Owens took roll call.

Council Members present were Mayor O'Chat, Councilmember Cannon, Councilmember Crose, Councilmember Dale, Councilmember Parker, and Councilmember Taylor. Also, present Clerk Owens and Attorney Boggs.

Prior to approval of the Agenda, Mayor O'Chat asked for a motion to remove item number four, Closed Session for the purpose of Attorney Client Privilege ss143-318.11(a)(3). Councilmember Crose made the motion, Councilmember Dale seconded the motion, item number four of the agenda was removed with a unanimous vote.

Agenda

Mayor O'Chat asked for a motion to approve the updated agenda as written. Councilmember Parker made the motion to approve the updated agenda as written, Councilmember Crose seconded the motion, motion carried.

Minutes

Councilmember Cannon made a motion to approve April 20, 2026, regular meeting minutes Councilmember Taylor seconded. Motion passed unanimously.

Public Comment

Mayor O'Chat asked if there was anyone signed up with public comment. Clerk Owens stated that no one had signed up to speak.

Unfinished Business

Mayor O'Chat stated there was no unfinished business to discuss.

New Business

Mayor O'Chat stated the first item for new business is for the Public Hearing of the Special Use Permit by Lea's Herbs. Councilmember Parker motioned to enter Public Hearing for the Special Use Permit, Councilmember Crose seconded the motion, motion carried. Town council entered Public Hearing at 6:04 p.m. Mayor O'Chat asked Mrs. McMillan if she had an overview of her business. Mrs. McMillan stated that she is the owner of Lea's Herbs and for the last five years she has had a booth at the Cedar Point Market. It will be a quiet, owner-run space, good fit for the community and will add to the local economy. She plans to build a community of people interested in wellness and health. Councilmember Cannon said it would be a good fit for Bogue.

Councilmember Crose did not have any questions. Councilmember Dale asked if there would be any sales of vape or CBD? Mrs. McMillan replied not that kind of herb, none of that.

Councilmember Parker said it sounds great. Attorney Boggs asked the council if they wanted those restrictions in the Special Use Permit. Mayor O'Chat said yes, including marking parking spaces and a placard for handicapped parking. Mayor O'Chat said there is a letter from the Planning Board in the packet with their recommendation. Attorney Boggs asked if the small workshops and gatherings would be after hours. Mrs. McMillan said they would be after hours. Mayor O'Chat read the Planning Board recommendation (attached) and asked if there were any additional questions. Mayor O'Chat asked for a motion to come out of Public Hearing. Councilmember Cannon

motioned to come out of Public Hearing at 6:10 p.m., Councilmember Taylor seconded the motion, motion carried.

Councilmember Parker motioned to approve the Special Use Permit for Lea's Herbs with restrictions, Councilmember Crose seconded the motion, motion carried. Restrictions to the Special Use Permit are marked parking spaces (five), handicapped parking placard, no CBD, vape or hemp sales of any kind. (see attached SUP).

Mayor O'Chat stated the next item is the draft fiscal year 2026 – 2027 draft budget of which will be voted on at the June 15th meeting, are there any questions. Attorney Boggs asked about the updating of street signs not on the draft budget. Clerk Owens advised that was done in fiscal year 2025 – 2026. Attorney Boggs asked what the hurricane damage line item was last year. Clerk Owens advised that it was thirty thousand dollars. Mayor O'Chat asked if there were any questions about the draft budget. Attorney Boggs asked if there was any information on revaluations. Mayor O'Chat said no. Mayor O'Chat said the last item is the dates for the 2026 Santa Flight. We do not need to decide tonight but will need to nail down a date in June.

Department Reports

Finance: Mayor O'Chat stated total cash funds are \$670,375.00

Budget: Clerk Owens stated that the sales tax has been received by the town through March, Property tax through April, vehicle tax through March and Utilities Franchise tax through the fourth quarter.

Planner: two accessory buildings, one on Chimney Branch Road and one on West Hilltop Road

ILA: Mayor O'Chat asked if there was anything new with the ILA. Councilmember Dale said nothing new.

Streets: Mayor O'Chat stated nothing new other than paving for Chimney branch this month.

Emergency Manager: no report.

Town Hall: Councilmember Dale no report.

Events: Councilmember Cannon and Councilmember Parker stated no report.

Miscellaneous Reports/Announcements

There are no miscellaneous reports/announcements.

Mayor O'Chat stated the next Town Council meeting is June 15, 2026.

Adjournment Council member Dale made a motion to adjourn, Council member Parker seconded, town council meeting adjourned at 6:19 p.m. with a unanimous vote.

ROBERT O'CHAT, MAYOR

BARBARA OWENS, TOWN CLERK

Mayor Robert O'Chat
Mayor Pro Tem John Dale
Councilmember Albert Taylor
Councilmember Mike Crose



Councilmember JoAnn Parker
Councilmember Allison Cannon
Town Clerk Barbara Owens
Town Attorney Donna Boggs

**Town of Bogue
Budget Amendment #3
FY 2025 – 2026**

June 15, 2026

Memo to: Mayor O'Chat and Town Council

From: Barbara Owens, Town Clerk/Finance Director

Subject: Budget Amendment

The Town Council has been asked to approve the attached General Fund budget amendment that formally allocates funding for specific departmental budgets in anticipation of the end of the current fiscal year on June 30.

The attached budget amendment includes the following:

- *a transfer of \$4500.00 4500 Professional Fees
- *a transfer of \$335.00 to 5925 Seasonal Décor/Lights
- *a transfer of \$159.00 to 5120 Contributions
- *a transfer of \$1,350.00 5450 Office Supplies
- *a transfer of \$485.00 5770 Collection Fees

The transfer of \$6829.00 from 5920 Special Events to the above line items.

I recommend the approval of the attached General Fund Budget Amendment.

Mayor Robert O'Chat
Mayor Pro Tem John Dale
Councilmember Albert Taylor
Councilmember Mike Cruse



Councilmember JoAnn Parker
Councilmember Allison Cannon
Town Clerk Barbara Owens
Town Attorney Donna Boggs

**Town of Bogue
Budget Amendment #3
FY 2025-26**

The budget for FY 2025-26 is hereby amended as follows:

<u>Expenditures</u>	<u>Increase</u>	<u>Decrease</u>
4500 Professional Fees	\$4500.00	
5925 Seasonal Décor/Lights	\$335.00	
5120 Contributions	\$159.00	
5450 Office Supplies	\$1,350.00	
5770 Collection Fees	\$485.00	
5920 Special Events		\$6,829.00
Total	\$6,829.00	\$6,829.00

Copies of this amendment shall be filed with the Town Clerk, Finance Director and Town Budget Officer, to be kept on file by them for their direction in the disbursement of Town funds.

Adopted this ____ day of ____, 2026.

Attest:

Barbara Owens, Town Clerk

Robert O'Chat, Mayor

TOWN OF BOGUE

NOTICE OF PUBLIC HEARING

The Town of Bogue's Budget for FY 2026 – 2027 has been submitted to the Town Council and a copy is available for public inspection at Bogue Town Hall, 121 Chimney Branch Road, Bogue. The Town Council will hold a Public Hearing on the Budget at 6:00 p.m., June 15, 2026, at Bogue Town Hall.

TOWN OF BOGUE PUBLIC HEARING

The Town of Bogue's Budget for FY 2026-2027 has been submitted to the Town Council and a copy is available for public inspection at Bogue Town Hall 121 Chimney Branch Road, Bogue. The Town Council will hold a Public Hearing on the Budget at 6:00 PM, June 15, 2026, at Bogue Town Hall.

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TOWN OF BOGUE
BUDGET ORDINANCE
FISCAL YEAR 2026-2027

BE IT ORDAINED by the Town Council of the Town of Bogue, North Carolina:

Section 1: The following amounts are hereby appropriated for the operation of the Town government and its activities for the fiscal year beginning July 1, 2026, and ending June 30, 2027, in accordance with the chart of accounts heretofore established for this Town in the General Fund and Powell Bill Fund:

Administration	\$ 138,756
Street Maintenance	21,000
Reserve/Emergency	<u>35,000</u>
	\$ 194,756

Section 2: It is estimated that the following revenues will be available in the General Fund and Powell Bill Fund for the fiscal year beginning July 1, 2026, and ending June 30, 2027:

Property Tax	\$ 76,000
Registered MV Tax	6,000
Local Sales Tax	20,000
Alcohol Bev Tax	2,800
Franchise Taxes	50,000
Other Revenues	12,956
Powell Bill Funds	<u>27,000</u>
	\$ 194,756

Section 3: There is hereby levied a tax at the rate of five cents (\$.05) per one hundred dollars (\$100.00) valuation of property as listed for taxes as of January 1, 2026, for the purpose of raising the revenue listed as current year's property taxes in the General Fund in Section 2 of this Ordinance.

Section 4: The Budget Officer or a designee is hereby authorized to transfer appropriations as contained herein under the following conditions:

- a. Transfers between line-item expenditures within a department without limitation and with a report being required. These changes must not result in increases in recurring obligations such as salaries.
- b. Transfers up to \$1000 between departments, including contingency appropriations, within the same fund. The budget officer must make an official report on such transfers at the next regular meeting of the Town Council.
- c. All transfers between funds require prior approval by the Town Council in an amendment to the Budget Ordinance.

Section 5: Copies of this Budget Ordinance shall be furnished by the Clerk, Town Council, Budget Officer, and Finance Officer to be kept on file by them for their direction in the disbursement of funds.

Adopted on this 15th day of JUNE, 2026

By a vote of _____ YES _____ NO

ROBERT O'CHAT
Mayor

Attest:

BARBARA OWENS
Town Clerk

TOWN OF BOGUE
FY 2026-27 BUDGET

INCOME

3000 · Property Taxes	76,000.00
3020 · Motor Vehicle Taxes	6000.00
3090 · Property Tax P/I	100.00
3250 · Local Sales Tax	20,000.00
3400 · Beer and Wine Tax	2800.00
3700 · Utilities Franchises	50,000.00
3750 · Powell Bill Interest	16.00
3760 · Powell Bill Funds	27,000.00
3900 · Interest - Bank and General	300.00
3910 · Fees	600.00
4000 Appropriated Fund Balance	11940.00
Total Income	194,756.00

TOWN OF BOGUE
FY 2026-27 BUDGET

Expense

1390 · Payroll Taxes	4,000.00
4500 · Professional Fees	20,000.00
5050 · Advertising	800.00
5100 · Capital Outlay	30000.00
5120 · Contributions	1100.00
5130 · 'Website/Cyber Security	3400.00
5150 · Dues	2400.00
5200 · Election Expense	100.00
5300 · Insurance	5400.00
5380 · Bank Fees	350.00
5400 · Miscellaneous	2,500.00
5410 · Postage	300.00
5450 · Office Supplies	4200.00
5600 · Repairs and Maintenance	6000.00
5700 · Salaries	40706.00
5770 · Collection Fees	2000.00
5800 · Telephone	1000.00
5850 · Travel and Training	1000.00
5900 · Utilities	2500.00
5910 · Internet Service	1000.00
5920 · Special Events Expenses	2000.00
5925 · Seasonal Decor/Lights	8000.00
5950 · Hurricane Damage	35,000.00
7500 · American Rescue Plan Act	0
8510 · Mowing ROW	10000.00
8520 · Street Repairs	6000.00
8530 · Improvements/New Construction	5000.00
8540 - Traffic and Street Signs	0.00
Total Expense	\$194,756.00