

TOWN OF BOGUE
COUNCIL MEETING
January 10, 2022

The Town Council of Bogue met Monday, January 10, 2022 at the Bogue Town Hall, 121 Chimney Branch Road.

Mayor Robert O'Chat called the meeting to order at 6:00 p.m. After the Pledge of Allegiance, Mike Crose led a prayer.

Council members present: Mayor O'Chat, David Padgett, Richard Dougherty, Mike Crose and Albert Taylor. Not present was Charlie Wilton. Also present; Attorney Donna Boggs and Town Clerk Shawne Southard.

Agenda

Councilman Dougherty made a motion to accept the agenda. Councilman Taylor seconded. Motion passed unanimously.

Minutes

Councilman Padgett made a motion to approve the December 20, 2021 minutes as written. Councilman Crose seconded. Motion passed unanimously.

Citizen Comments

None

Old Business

None

New Business

Mayor O'Chat stated that the John Goguen and Scott Leahy were not going to be on the Planning Board and that he and Shirley Page have expressed interest in staying on. Councilman Padgett made a motion to approve Bobby O'Chat and Shirley Page as Planning Board members for another 3 years. Councilman Taylor seconded. Motion passed unanimously.

Clerk Southard stated the State of North Carolina has a new records retention schedule for Local Government Agencies and that she abides by the State rules on when and how to discard old records and how long the Town must keep certain records. Mayor O'Chat asked if the records were electronic or paper; Clerk Southard said that there are both and the retention schedule addresses both. Councilman Crose asked if there is anything that the town wants to keep longer than the retention schedule. Clerk Southard answered that has not come up; things like minutes and the Town charter will never get shredded. Council asked if all records are backed up and also on the Cloud. Clerk Southard said that it all is. Councilman Padgett made a motion to approve the Records Retention and Disposition Schedule for Local Government Agencies effective October 1, 2021. Councilman Dougherty seconded. Motion passed unanimously.

Mayor O'Chat asked if everyone was ok with being the head of the same departments they were in; Councilman Dougherty and Ricky Taylor as ILA Representatives, Councilman Dougherty as Events Manager, Councilman Taylor and Councilman Padgett as Street Managers, Councilman Crose as an alternate for the ILA and Councilman Wilton as Town Hall Manager.

Department Reports

Finance: Mayor O’Chat stated total cash funds are \$558,776.45 and that we will be working on the Budget for 2022-2023 soon.

Budget: Clerk Southard stated that there will be a Final Rule Briefing on Wednesday that she will attend. Clerk Southard gave a brief summary of the ARP Funds to Councilman Crose, explaining that we still are not sure how we can spend it in our town according to the rules. She also stated that Local Sales Tax is through November and it is higher than we thought with 7 months left in the fiscal year and that the Powell Bill Funds is also higher than we anticipated. Clerk Southard also stated that the budget is looking good and that she will take a copy of the minutes to First Citizens Bank so that Councilman Padgett can get on the signature card.

Planner: None

ILA: None

Streets: Mayor O’Chat asked about putting a stripe down Chimney Branch Rd. at the end to help keep cars from being in the center of the street causing issues. Councilman Taylor asked what is the width of the street? Councilman Padgett said the council should get together and look at the street before moving forward.

Emergency Manager: None

Town Hall: None

Events: None

Miscellaneous Reports/Announcements

Clerk Southard stated there is car parking on Millicent Dr. and there shouldn’t be; however the No Parking signs are not in good shape and barely legible. Mayor O’Chat said he would look at the signs to see what should be replaced.

Clerk Southard mailed letters to Bogue RV, Bogue Auto and Coastal Mulch telling the businesses that Feather Flags are not permitted in the Town. All three businesses have complied.

Clerk Southard stated the Ethics class that Mayor O’Chat and Councilman Wilton have to take will be available online from May through October and that Councilman Crose is taking Essentials in Municipal Government which includes the ethics portion.

Clerk Southard will be attending a Web OC Training event by the Emergency Management Services of Carteret County on January 25th in Morehead City, so Town Hall will be closed.

Adjournment

At 6:40 p.m. Councilman Taylor made a motion to adjourn. Councilman Dougherty seconded. Motion passed unanimously.

_____ BOBBY O’CHAT, MAYOR

_____ SHAWNE SOUTHARD, TOWN CLERK