

**TOWN OF BOGUE  
BUDGET ORDINANCE  
FISCAL YEAR 2018-2019**

**BE IT ORDAINED** by the Town Council of the Town of Bogue, North Carolina:

**Section 1:** The following amounts are hereby appropriated for the operation of the Town government and its activities for the fiscal year beginning July 1, 2018 and ending June 30, 2019 in accordance with the chart of accounts heretofore established for this Town in the General Fund and Powell Bill Fund:

|                    |              |
|--------------------|--------------|
| Administration     | \$ 99,850    |
| Street Maintenance | 33,850       |
| Reserve            | <u>3,937</u> |
|                    | \$ 137,637   |

**Section 2:** It is estimated that the following revenues will be available in the General Fund and Powell Bill Fund for the fiscal year beginning July 1, 2018 and ending June 30, 2019:

|                      |               |
|----------------------|---------------|
| Real Property Taxes  | \$ 33,237     |
| Other Property Taxes | 5,900         |
| Local Sales Tax      | 15,800        |
| Alcohol Bev Tax      | 3,281         |
| Franchise Taxes      | 54,800        |
| Other Revenues       | 2,985         |
| Powell Bill Funds    | <u>21,634</u> |
|                      | \$137,637     |

**Section 3:** There is hereby levied a tax at the rate of five cents (\$.05) per one hundred dollars (\$100.00) valuation of property as listed for taxes as of January 1, 2018 for the purpose of raising the revenue listed as current year's property taxes in the General Fund in Section 2 of this Ordinance.


This rate is based on an estimated total valuation of property for the purpose of taxation of \$77,494,000. The estimated rate of collection is based on the fiscal 2017-2018 collection rate of 93.13%.

**Section 4:** The Budget Officer or a designee is hereby authorized to transfer appropriations as contained herein under the following conditions:

- a. Transfers between line item expenditures within a department without limitation and with a report being required. These changes must not result in increases in recurring obligations such as salaries.
- b. Transfers up to \$1000 between departments, including contingency appropriations, within the same fund. The budget officer must make an official report on such transfers at the next regular meeting of the Town Council.
- c. All transfers between funds require prior approval by the Town Council in an amendment to the Budget Ordinance.

**Section 5:** Copies of this Budget Ordinance shall be furnished to the Clerk, to the Town Council, to the Budget Officer, and Finance Officer to be kept on file by them for their direction in the disbursement of funds.

Adopted this 16<sup>th</sup> day of April 2018  
By a vote of 5 YES 0 NO

  
Richard G. Taylor  
RICHARD G. TAYLOR  
Mayor

Attest:

Elizabeth Sweeney  
ELIZABETH SWEENEY  
Town Clerk

Estimated Expenses FY 2018-2019

ADMINISTRATION

|                             |                 |
|-----------------------------|-----------------|
| Payroll Taxes               | 3,200.00        |
| Professional Fees           | 12,000.00       |
| Advertising                 | 500.00          |
| Capital Outlay              | 6,000.00        |
| Contributions               | 2,000.00        |
| Website                     | 150.00          |
| Dues                        | 2,500.00        |
| Election Expense            | 2,800.00        |
| Insurance                   | 4,000.00        |
| Bank Fees                   | 400.00          |
| Miscellaneous               | 4,000.00        |
| Postage                     | 250.00          |
| Office Supplies             | 1,500.00        |
| Repairs/ Maintenance        | 3,000.00        |
| Salaries                    | 42,000.00       |
| Unemployment Insurance      | 300.00          |
| Collection Fees             | 1,200.00        |
| Fire Safety Inspection Fees | 800.00          |
| Telephone                   | 1,200.00        |
| Travel and Training         | 5,000.00        |
| Utilities                   | 2,050.00        |
| Internet Service            | 1,500.00        |
| Bogue Day                   | 500.00          |
| Seasonal Decor/Lights       | <u>3,000.00</u> |
| TOTAL                       | 99,850.00       |

STREET MAINTENANCE

|                      |                 |
|----------------------|-----------------|
| General Maintenance  | 850.00          |
| Mowing               | 12,000.00       |
| Repairs              | 10,000.00       |
| Improvements/New     | 10,000.00       |
| Traffic/Street Signs | <u>1,000.00</u> |
| TOTAL                | 33,850.00       |

RESERVE 3,937.00

**Total Expense 137,637.00**

# FEE SCHEDULE FOR THE TOWN OF BOGUE | 2018

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|                              |   |
|------------------------------|---|
| ZONING PERMIT                | \$25.00   |
| SIGN PERMIT                  | \$25.00   |
| SPECIAL EVENT/TEMPORARY SIGN | \$10.00   |
| REZONING/MAP AMENDMENT       | \$300.00 + advertising + mailing  |
| ORDINANCE TEXT AMENDMENT     | \$300.00  |
| APPEALS                      | \$300.00  |
| CONDITIONAL USE PERMITS      | \$300.00  |
| VARIANCE REQUEST             | \$300.00  |
| FAMILY SUBDIVISION           | \$100   |
| MINOR SUBDIVISION            | \$100   |
| MAJOR SUBDIVISION REVIEW     |   |
| SKETCH PLAN                  | \$100 PLUS \$20.00 PER ACRE   |
| PRELIMINARY PLAT             | \$150 PLUS \$20.00 PER ACRE   |
| FINAL PLAT                   | \$150 PLUS \$20.00 PER ACRE   |
| MOBILE HOME/RV PARK          |   |
| SKETCH PLAN                  | \$100 PLUS \$10.00 PER SPACE  |
| PRELIMINARY PLAT             | \$150 PLUS \$10.00 PER SPACE  |
| FINAL PLAT                   | \$150 PLUS \$10.00 PER SPACE  |
| COMMERCIAL SITE PLAN REVIEW  |   |
| UNDER 10,000 SQFT            | \$100.00 PLUS \$100.00 FOR EVERY 1000<br>SQFT BUILDING SPACE  |
| OVER 10,000 SQFT             | \$100.00 PLUS \$100.00 FOR EVERY 1000<br>SQFT BUILDING SPACE UP TO 10,000 SQFT, PLUS<br>\$125.00 FOR EVERY 1000 SQFT OVER 10,000 SQFT |
| STREET DEPOSIT               | \$750.00 (REFUNDABLE AFTER INSPECTION)  |
| COPIES OF ORDINANCES         | \$0.25 PER PAGE<br>\$1.00 PER CD  |

# FEE SCHEDULE FOR THE TOWN OF BOGUE | 2018

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|                             |  |
|-----------------------------|--|
| PUBLIC INFORMATION REQUESTS | \$0.25 PER PAGE PAPER<br>\$1.00 PER CD |
| NOTARY                      | FREE FOR RESIDENT, \$5.00 NON-RESIDENT |
| RETURNED CHECK              | \$39.00                                |
| FIRE SAFETY INSPECTION      |  |
| <u>Commercial</u>           |  |
| Under 3,500 square feet     | \$25                                   |
| 3,500 – 6,500 square feet   | \$50                                   |
| 6,500 – 10,000 square feet  | \$75                                   |
| Over 10,000 square feet     | \$100/ \$10 per 1,000 square feet      |

*All re-inspections will be additional \$25 up to 6,500 square feet, \$50 up to 10,000 square feet / \$10 per 1,000 square feet.*

**ALL FEES ARE NON-REFUNDABLE EXCEPT STREET DEPOSIT PER INSTRUCTIONS**



*R Taylor*  
*Elizabeth Finney*  
*16<sup>th</sup> day of April 2018*