

TOWN OF BOGUE
COUNCIL MEETING
November 20, 2017

The Town Council of Bogue met Monday, November 20, 2017 at the Bogue Town Hall, 121 Chimney Branch Road. Mayor Richard Taylor called the meeting to order at 5:47 p.m. After the Pledge of Allegiance, Councilman David Padgett led a prayer. Council members present: Mayor Taylor, Herbert Page, Charlie Wilton, Bobby O'Chat, David Padgett, and Eddie Morton. Also present was Town Clerk Elizabeth Sweeney.

Agenda

Councilman Page made a Motion to accept the agenda. Motion was seconded by Councilman Morton. Motion was approved unanimously.

Minutes

Councilman Page made a Motion to approve the October 16, 2017 minutes as written. Motion was seconded by Councilman Padgett. Motion was approved unanimously.

Citizen Comments

Mr. Donald Blais requested the town drop a load of crushed rock near his driveway on Chimney Branch Rd which he will then use when needed to maintain the road. Mayor Taylor acknowledged the request and agreed to it.

Mr. Blais offered to make a donation to the town for an additional Christmas decoration. Mayor Taylor asked Mr. Blais to speak to the clerk after the meeting. The mayor noted donations for lights are acceptable and appreciated.

Old Business

None

New Business

Mr. G. Lee Carroll presented the FY2016-17 audit report to the Council. He referred to page 12, Statement C in the Audit Report. Expenditures were under budget and revenues were over budget. Fund balance has increased from \$309,825 at the beginning of the year to \$406,884 at the end of the year. Pages 13, 20 and 22-25 were also reviewed. Current year's taxes collected by Carteret County on behalf of the Town are at 93.17%. Overall the town maintains a healthy financial position. Council thanked Mr. Carroll.

The swearing in of the re-elected Mayor and two Councilmen was completed by Clerk Sweeney.

Discussion on keeping all prior manager and town appointments to other boards and councils the same. Councilman Padgett made a **Motion** to keep all managers and town appointments the same as last year. Motion was seconded by Councilman Herbert Page. Motion passed unanimously.

Discussion on meeting and holiday schedule, **Motion** to approve the meeting and holiday schedule 2018 as written made by Councilman Morton, seconded by Padgett, passed unanimously.

Budget amendment for town signs; Sweeney has updated quotes from two companies. Included in this estimate is landscaping which may be done in house and lowering the cost. Discussion on time frame of getting signs, approximately one month lead time. **Motion** to approve Budget Amendment #1 made by Councilman Morton, seconded by Wilton, passed unanimously.

Motion to proceed with ordering the signs made by Councilman Page, seconded by Morton, passed unanimously.

No changes to the Petty Cash Ordinance, Title III, Chapter 32, Section 32.01-32.05. **Motion** to approve §32.01-05 Petty Cash Ordinance made by Councilman Morton, seconded by Page, passed unanimously.

No changes to Internal Control Policy and Procedures. **Motion** to approve the Policy made by Councilman O'Chat, seconded by Padgett, passed unanimously.

Councilman O'Chat led discussion on the request by planning board for funds to distribute town wide survey for town plan. O'Chat felt it would be less expensive to put a survey on the website and get feedback. Mayor Taylor suggested we begin this way and see how much feedback we receive. The survey will take a few months to compose. At this time this request for funds is put on hold.

Department Reports

Financial - Mayor Taylor- General Fund checking \$359,725; Petty Cash \$95; Powell Bill \$31,282; total \$391,103.

Budget Report – Clerk Sweeney - In January there will be a review, next month an update showing the added budget amendment.

Planner Report – Clerk Sweeney - No zoning permits issued, one inquiry for a shed permit. Update on Christmas lights: nine last year, adding 3 more this year, total 12. In future plan to have 17 total, adding three on Bogue loop Rd. Mayor Taylor asked about costs for adding a transformer and outlet to a pole. Approximately \$1200, that is why we have to select certain poles.

ILA – Councilman Morton – Special meeting will be tomorrow night.

Streets -Councilmen Padgett & O'Chat – Ordering new street name signs for several streets. DOT responded to our call to trim trees by Mallard and Guthrie Plaza.

Town Hall /Emergency- Councilman Wilton-

JLUS- Councilman Page- Mr. Tyler Harris called to inform us that the JLUS update has completed and the committee is no longer meeting. The funds for assistance to rewrite our zoning ordinance have been approved. The RFP process has begun. Carteret County planning department is assisting. Mr. Harris will correspond with Clerk Sweeney on this. A date to tour Cherry Point base needs to be settled before his retirement. December 18 or 19 dates were selected. Clerk will coordinate.

Miscellaneous Reports/Announcements

-Invitation for reception in Morehead City

Adjournment

At 6:32pm **Motion** to adjourn was made by Councilman Page, and seconded by Councilman Wilton.
Motion passed unanimously.

_____ RICHARD G. TAYLOR, MAYOR

_____ ELIZABETH SWEENEY, TOWN CLERK